

Purpose

Port of Portland Pty Limited (POPL) is committed to providing safe and healthy workplaces. These site rules designate the requirements within the port security area.

Scope

The following POPL Site Rules apply to all port users, including workers, contractors, tenants, ship crew and visitors. All port users must:

1. Have a valid port entry permit and Maritime Security Identification Card (MSIC) as required and adhere to requirements within the online port induction.
2. Wear appropriate personal protective equipment (PPE) including high-visibility clothing, closed-toe footwear and additional PPE as signed.
3. Maintain a BAC of 0.00%, with no alcohol or illegal drugs permitted in the Port.
4. Act in a respectful and appropriate manner, with a zero tolerance to any form of bullying, harassment, or discrimination on site.
5. Maintain a valid licence/s and adhere to speed restrictions as signed.
6. Only smoke / vape in designated areas as identified by signage.
7. Ensure all high-risk work is completed in accordance with the approved permit and safe systems of work.
8. Adhere to signage, barriers, markings including using designated pedestrian walkways and remain clear of active berths during loading or unloading.
9. Not use mobile phones while operating mobile plant / vehicles and avoid electronic distractions.
10. Not enter the Port with bicycles, electric scooters, or similar equipment.
11. Vessel crews are not permitted to walk in the port area outside of the berth apron.

Incident Reporting

Any breach of requirements or identification of unsafe work zones must be reported through an incident report, including near misses or other hazards. Incidents can be reported via Port of Portland's safety alert number (1800 259 310) or emailed to safety@portofportland.com.au.

Breach Consequences

If a port user is found to have breached these site rules, POPL will take appropriate disciplinary action. A POPL representative may issue an on-the-spot suspensions or cancellation of a port entry permit if they believe that a person is endangering other port users.

Breach Rating	Consequence
Low	Issue an official warning under the Port Site Rules.
Moderate	Suspension for a period of 1 to 5 days dependant on the nature of breach.
High	Suspension for a period of 6 to 14 days or termination of port entry permit dependent upon the nature of breach.
Extreme	Immediate termination of port entry permit.

Port of Portland Site Map

