

	<p>Safety & Environment Management System</p> <p>TRAFFIC CONDITION CHANGE REQUEST APPLICATION</p>	<p>23-25 Kunara Crescent, P.O. Box 292 Portland, Victoria 3305 Australia Phone: (03) 5525 2450 Email: information@portofportland.com.au</p>
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THIS IS AN APPLICATION TO OBTAIN PERMISSION FROM THE PORT OF PORTLAND TO CHANGE TRAFFIC CONDITIONS AND DOES NOT REMOVE THE REQUIREMENT FOR PORT TENANTS AND LEASEES TO UPDATE THEIR DEDICATED TRAFFIC MANAGEMENT PLANS (TMP).

Changes to traffic conditions include any deviations from the standard traffic arrangements or established operational protocols within the Port of Portland.

Company / Tenant Name	
Nominated Responsible Person	
Location / Description of traffic change	

Precautions	Where a deviation from standard traffic protocols or established practices occurs, appropriate controls and processes must be implemented to ensure a safe operating environment within the Port of Portland.
	Has a Traffic Management Plan been developed? Yes <input type="checkbox"/> No <input type="checkbox"/> → Plan to be developed
	Has a site map been prepared for the Traffic Management Plan? Yes <input type="checkbox"/> No <input type="checkbox"/> → Map to be prepared
	Will appropriate signage be implemented Yes <input type="checkbox"/> No <input type="checkbox"/> → Signage to be erected
	Have alternative designated pedestrian walkways been provided where impacted? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Have port users which may be affected been notified? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Where applicable, have emergency services been notified of the proposed change? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Where applicable, do existing Emergency Management Plans require amendment? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

THIS APPLICATION IS ISSUED SUBJECT TO THE FOLLOWING CONDITIONS

- a. The approved Application shall be in the possession of the operator before traffic change commences and must be retained in their possession throughout the operation and be produced on demand by any authorised officer of the Port of Portland.
- b. Must be submitted 48 hours in advance
- c. A valid Application covers only the traffic changes stated thereon, and a further Application must be obtained before any additional changes commence.
- d. A copy of the Traffic Management Plan, including a site map identifying the changed conditions and signage, has been received by the Port of Portland.
- e. For changes to VicRoads or Council roads, this Application is issued subject to current / state regulations.

ACKNOWLEDGEMENT

I acknowledge that it is my responsibility to ensure that a traffic management plan has been developed to provide guidance on changed conditions, signage has been erected where required and affected port users have been notified in accordance with the requirements of this Application.

Required from	DATE: / /	TIME : 24 Hr clock
Required to	DATE: / /	TIME : 24 Hr clock
Name		
Signature	Contact number	
POPL Issuing Officer	Contact number	
Signature	Date of Issue	

This Application must be completed and signed prior to any traffic changes and retained until the completion of the works.
SITE EMERGENCY PHONE NUMBER: 5525 2450