



Position Description

Port Services Employee Level 3

(Extracted from the Port of Portland Pty Limited Enterprise Agreement 2022)

Level 3 Port Services

In order to be classified in Level 3, an Employee shall meet the following criteria:

An Employee assigned to port services shall be fully proficient in Levels 1 and 2 plus suitably qualified as a plant operator or tradesperson capable and competent of undertaking required activities of port operations including but not limited to:

- maintenance activities in respect of Port of Portland's plant and equipment and facilities
- in-loading and out-loading operations
- mooring operations
- general stevedoring duties
- supervisory duties, where required, of other Employees in Levels 1 and 2 (e.g. mooring, ship loading and other operations-related activities)
- deputise, where required, for Level 7 Supervisor Level 2 Employees

Work Duties

In addition to the items listed above, each Employee in Level 3 shall:

- be competent in handling all applicable paperwork
- adhere to relevant Port of Portland policies and procedures (including risk assessments) as in force and amended from time to time (which are not incorporated into and do not otherwise form part of this Agreement); and
- be capable of working either independently or in a team, with limited supervision.

Level 3 Employees shall undertake any and all duties within this level subject only to:

- licensing requirements
- training and skills acquisition
- individual capability

That is, an Employee in this level may be assigned to any duties of port services that an Employee is qualified, trained (where required) and capable to undertake.