



HARBOUR MASTER'S NOTICE 01 – 2022

COVID-19 Requirements

Port users are advised that vessels calling at the Port of Portland are required to comply with the following:

- No less than 24 hours prior to arrival submit the Port of Portland health declaration form;
- Immediately advise the Harbour Master or Duty Pilot if crew become symptomatic; and
- Ensure the COVID-19 Precautions for Marine Pilots detailed below are complied with.

Crew Health Declaration

All vessels arriving at the Port of Portland are required to submit the Port of Portland Health Declaration no less than 24 hours prior to arrival to the anchorage or pilot boarding ground. The declaration is to be submitted through the vessel's agent to shipping@portofportland.com.

The Master shall immediately notify Port of Portland Harbour Master or Duty Pilot via the number below if any crew members develop COVID symptoms after the submission of the declaration.

Contact	Phone Number
Harbour Master	+61 (0)439 209 120
Duty Pilot	+61 (0)3 5525 0999

COVID Symptoms include:

- Fever;
- Cough;
- Sore throat;
- Shortness of breath;
- Runny nose; and/or
- Loss or change in sense of smell or taste.

Some people may also experience headache, muscle soreness, stuffy nose, nausea, vomiting and diarrhoea.

More information can be found on the Department of Health and Human Services [website](#).

COVID Precautions for Marine Pilots

Vessels shall ensure that the following precautions are in place prior to the pilot boarding the vessels and are to be maintained at all times when a pilot is on board the vessel:

- The Master shall determine a designated route for the pilot, from the pilot embarkation point to the bridge, considering the expected weather at the scheduled time of pilot boarding;
- If weather permits, the route from the embarkation point to the wheelhouse should be via the open deck, as opposed to within enclosed spaces;
- No less than 20 minutes before the pilot boarding time, non-essential crew are to remain clear of the designated route;
- Immediately prior to pilot boarding the vessel, all surfaces and equipment in the bridge (including the bridge wings), that the pilot may touch shall be cleaned with a suitable cleaning solution;
- The wheelhouse (where possible) should remain well ventilated via the opening of external doors or windows;
- All crew at the embarkation point shall wear appropriate PPE including a face mask;
- The crew member assigned to escort the pilot from the embarkation point to the bridge shall wear appropriate PPE including a face mask;
- The bridge should be cleared of all crew not essential to the navigation of the vessel, and all crew member's present must wear appropriate PPE;
- Unless necessary for the safety of the pilot (i.e., during the embarkation process), crew or vessel, the pilot and crew shall remain no less than 1.5 metres apart; and
- Similar precautions must be taken during disembarkation of the pilot either ashore or to the pilot launch.

For further information contact the Harbour Master or Duty Pilot.

Andrew Hays
Harbour Master / Marine Manager

27 January 2022