

HELP US ALLOCATE OUR SPONSORSHIP FUNDS - BECOME A VOLUNTEER ALLOCATIONS PANEL MEMBER

Do you want to make a difference in the community? Have an impact on local organisations and clubs? Then look no further!

Port of Portland is offering a unique opportunity for community members from all walks of life to help assess our community sponsorship applications by volunteering for the Allocations Panel.

A volunteer Allocations Panel ensures that funds from the Port of Portland Community Sponsorship Program make a positive contribution to the region in which we operate. We aim to assist local projects/events that reflect our values and positively contribute to our local community.

We are seeking 1 - 2 volunteers that are representatives of our community. This means we are looking for diverse participants, from young people, to seniors, to businesspeople, to educators, to community service providers, to stay at home mums or to engaged community volunteers.

While no experience is needed, it should be noted that the process does require volunteers to read applications and uphold a level of confidentiality within the process. Volunteers will also be asked to indicate any relationship they have with community service organisations to avoid a conflict of interest with any applicants.

Time Commitment

There is a small-time commitment from you. You will receive a copy of our sponsorship applications. You will be required to review the information and materials - (this should take you 2-3 hours) and will allow you to prepare any questions you have for discussion at the Allocations Panel Review Meeting.

Three members make up our Allocations Panel and we will meet on **Thursday 11 July 2024** from 9.30am - 12.30pm, in person at the Port of Portland administration office located at 23-25 Kunara Crescent in Portland. Alternatively, this meeting may be held via a video-conferencing platform, should the need arise. You will be guided by Janine Marra, Administration Manager from Port of Portland. Morning tea will be catered.

Please complete the attached application and return it to Port of Portland at rcurie@portofportland.com.au at your earliest convenience. If you require further information, contact Rachael on 03 5525 2458.

Port of Portland is proud of its Safety & Environment Management System which includes the following certifications:

- **ISO 45001** – Occupational Health & Safety Management Systems
- **ISO 14001** – Environmental Management System



58O20739



76E20739



VOLUNTEER ALLOCATIONS PANEL APPLICATION

Name:	
Postal Address:	
Employer:	
Position/Title:	
Telephone:	
E-mail:	

Are you comfortable using Microsoft Teams? [tick answer] YES ☐ NO ☐

If no, is there another program you prefer? _____

Are you comfortable using dropbox? [tick answer] Yes: ☐ NO ☐

The reason you are interested in serving on the Volunteer Allocations Panel:

--

Please submit completed form by 5.00pm Friday 14 June 2024 to:

Rachael Currie rcurrie@portofportland.com.au

You MUST be available on Thursday 11 July 2024 from 9.30am – 12:30pm in person at the Port of Portland Administration office, 23-25 Kunara Crescent, Portland or via a suitable video-conferencing platform as agreed.