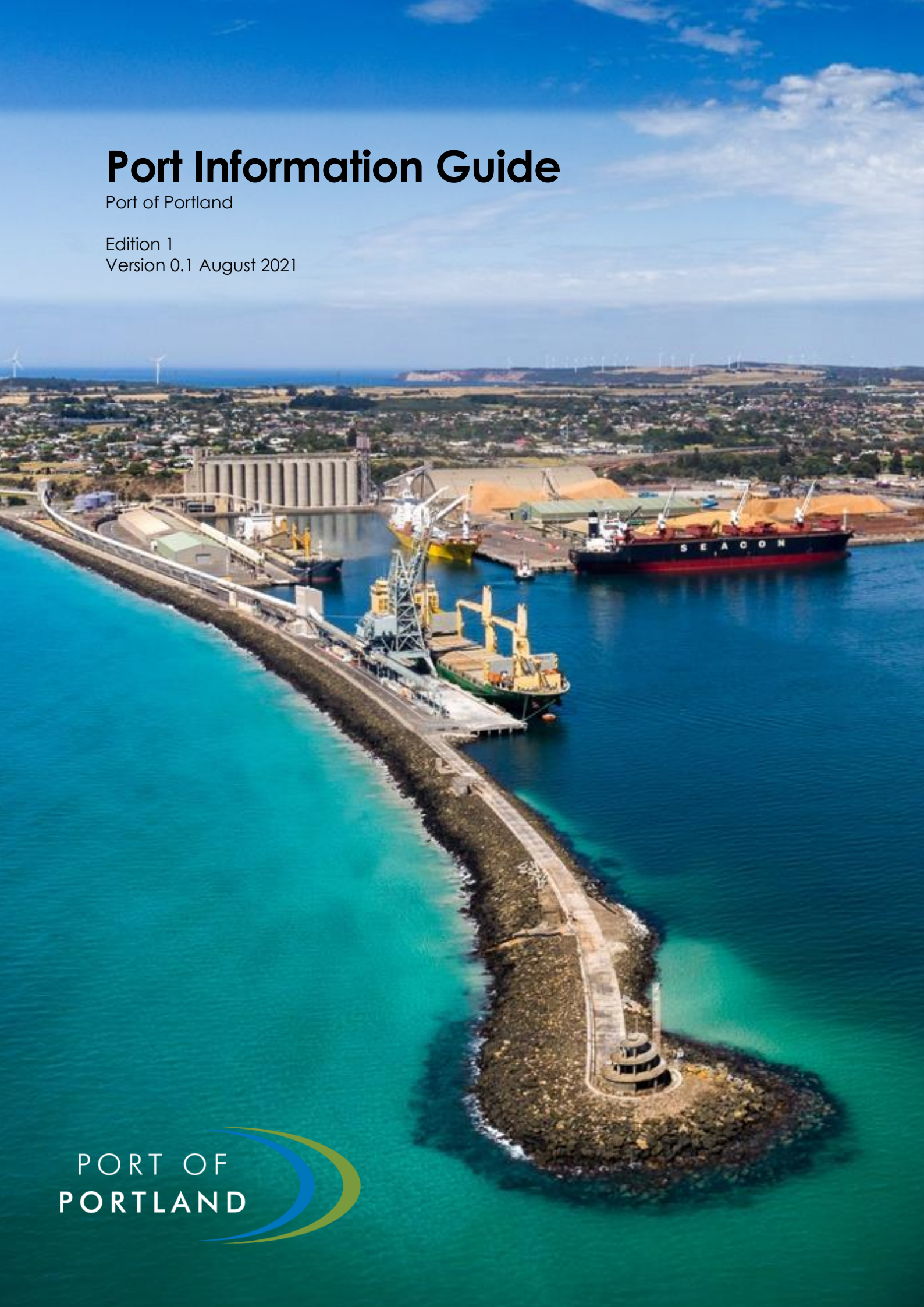


# Port Information Guide

Port of Portland

Edition 1  
Version 0.1 August 2021



## Disclaimer

Port of Portland Pty Limited ("POPL") has taken care in preparing this document to ensure that the information contained herein is accurate.

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If you wish to obtain further information on this document, please contact the POPL Chief Executive Officer on (03) 5525 0900

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## Version History and Changes

<b>Edition Number</b>	<b>1</b>	<b>Version</b>	<b>Date</b>	<b>Approval/ Comments</b>
0.1			January 2021	Initial draft. Not approved.
0.2			February 2021	Revised draft based on Pilots and Shipping Coordinator feedback. Not approved.
0.3			June 2021	Final draft post Navigation Safety Committee review. Not approved.
0.4			August 2021	Final draft post stakeholder consultation. Not approved
1.0			August 2021	Approved Edition 1 Version 1.0

## Document Control

Port users are advised that the master version of this document is available from the Port of Portland website. All printed documents are uncontrolled and may not contain the latest amendments. Amendments will be promulgated from time to time as required. Where amendments are required, the master document will be updated on the website and a notice to mariners will be issued advising of the changes.

## Harbour Masters Directions

This information guide is to be read in conjunction with the Harbour Masters Directions. This guide and the directions provide important nautical and operational information to assist in planning a port call.

## Port General Information

Port of Portland is Victoria's only naturally deep-water port, providing a logistics gateway to the rest of Australia and the world, with connectivity to national road and rail networks. Strategically located on the southwest coast between Melbourne and Adelaide, Port of Portland is one of Australia's busiest regional ports.

Specialising in the export of bulk commodity products, Port of Portland services the thriving agriculture, sustainable forestry and mining industries across the Wimmera-Mallee, Green Triangle and Murray Basin regions which extend from northern and western Victoria to south-east South Australia.

It is the largest sustainable hardwood chip export port in the world, and with throughput volumes hitting 7.5 million tonnes in 2016-17, is a major economic contributor to both Victorian and South Australian regional communities.

Port of Portland provides its import and export customers with flexible, multi-use and efficient berths and a gateway to international markets in China, Japan, Korea, Indonesia and Taiwan as well as other Australian regions.

The Port currently handles seven commodities including sustainable forestry products, livestock, grain, mineral sands, fertiliser, smelter products and wind turbines.

It is positioned to service the growing population of nearly half a million people and the region's increasing export industries.

<https://www.portofportland.com.au/>

## Developments

No developments at this time

## Location

- **Latitude:** 38° 21'S
- **Longitude:** 141° 37'E
- **County Code:** AU
- **UN Location Code:** PTJ
- **Location Description:** Port of Portland is located in Portland Bay in the south west of the Australian state of Victoria

## Limits Description

The nautical supervision extends to the extent of the port waters of the port of Portland.

## ISPS Level

- **ISPS Security Level:** 1

- **Qualifying Remarks:** Port of Portland operated under a security plan approved by Aviation Maritime Security (AMS). AMS are a division of Department of Home Affairs.

## Load Line

Portland lies within the International Load Line **Summer Zone**

## Maximum Vessel Sizes

- **Maximum length:** 265 metres
- **Maximum beam:** 38 metres
- **Maximum draught:** 12.0 metres
- **Maximum air draught:** N/A
- **Supplementary information:** Details above are berth dependent. Arrival draughts up to 12.2 metres and departure draughts up to 12.85 metres maybe permitted depending on the tidal and atmospheric conditions. Vessels with dimensions in excess of those specified above will be considered on a case by case basis. Harbour Masters Directions provides further details.

## Time Zone

- **Standard Time UTC / GMT = + 10**
- **Daylight Savings +/- hours:** + 1 hour
- **DST Start:** 0200 on the first Sunday in October
- **DST End:** 0300 on the first Sunday in April

## Local Holidays

The following holidays are provided for general information the port remains open during these holidays. However Stevedores may not provide labour on these days, for more information contact Qube Ports (03 5521 7775). Additional information on the arrangements for the Christmas period can be found in the [Christmas Berthing Protocol](#).

The following holidays are provided as a guide (for an up-to-date list visit the State Government of Victoria website, [Business Victoria](#)).

- New Year's Day (1 January, and if it falls on a weekend, the following Monday)
- Australia Day (26 January or following Monday if it falls on a weekend)
- Labour Day (second Monday in March)
- Good Friday
- Saturday before Easter Day
- Easter Day
- Easter Monday
- ANZAC Day (25 April)
- Queen's Birthday (second Monday in June)
- Friday before the Australian Football League Grand Final
- Melbourne Cup Day (first Tuesday in November)
- Christmas Day (25 December and following Monday or Tuesday if it falls on a weekend)
- Boxing Day (26 December and following Monday or Tuesday if it falls on a weekend)

## Working Hours

- **Start Day:** 0800
- **End Day:** 1645
- **Week Day Start:** Monday
- **Week Day End:** Friday
- **Remarks:** Office closes at 1600 on Friday

## Cargo

- **Cargo Type:** Forestry
- **Weight of Goods:** 3833,000 tonnes
- **Supplementary information:** Logs and woodchips
  
- **Cargo Type:** Smelter Products
- **Weight of Goods:** 770,000 tonnes
- **Supplementary information:** na
  
- **Cargo Type:** Fertiliser
- **Weight of Goods:** 770,000 tonnes
- **Supplementary information:** na
  
- **Cargo Type:** Grain
- **Weight of Goods:** 255,000 tonnes
- **Supplementary information:** na
  
- **Cargo Type:** Livestock
- **Weight of Goods:** 74,000 tonnes
- **Supplementary information:** na
  
- **Cargo Type:** Mineral Sands
- **Weight of Goods:** 61,000 tonnes
- **Supplementary information:** na

## Nautical Publications

- **Name:** Australian Pilot Volume 2
- **Identifier:** NP14
- **Publisher:** UKHO
  
- **Name:** Mariner's Handbook for Australian Waters
- **Identifier:** AHP20
- **Publisher:** Australian Hydrographic Office
  
- **Name:** Australian National Tide Tables
- **Identifier:** AHP11
- **Publisher:** Australian Hydrographic Office
  
- **Name:** Vic Tides
- **Identifier:** N/A
- **Publisher:** Victorian Regional Channels Authority



## Nautical Electronic Charts

- **Name:** Australia – Victoria - West Coast Discovery Bay to Portland Bay
- **Identifier:** AU439141
- **Publisher:** Australian Hydrographic Office
  
- **Name:** Australia – Victoria - Portland
- **Identifier:** AU5PTJ01
- **Publisher:** Australian Hydrographic Office

## Nautical Paper Charts

- **Name:** Approaches to Portland
- **Identifier:** AUS 140
- **Publisher:** Australian Hydrographic Office

## Shipping Announcements

<http://pms.portofportland.com.au/shipping.aspx>

## Legal Disclaimer

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## Website

<https://www.portofportland.com.au/>

## Contact Information

### General Contact Information

The Port Administration Office operates Monday to Thursday between 0800 and 1645 and 0800 to 1600 on Friday, excluding public holidays.

Portland Port Control operates from one hour prior to the expected pilot boarding time for the arrival or departure of a vessel that is expected to comply with Portland Port Control requirements until the vessel is berthed or has cleared Port Waters. Portland Port Control does not operate outside of these times.

### Point of Contact

- **Individual Name:** **Portland Port Control / Duty Pilot**
- **Department name:** Marine Team
- **Role:** For operational and maritime questions
- **Hours of Service:** Portland Port Control operates from one hour prior to the expected pilot boarding time for the arrival or departure of a vessel that is expected to comply with Portland Port Control requirements until the vessel is berthed or has cleared Port Waters. Portland Port Control does not operate outside of these times.
- **Contact Instructions:** The duty pilot is also the rostered pilot. Do not call the duty pilot out of hours unless in need of urgent advice. Routine information or questions shall be submitted via email or through the vessels agent
- **Voice Number:** +61 (0)3 5525 0999
- **Fax Number:** N/A
- **VHF Channel:** 12 & 16
- **E-mail:** [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **Delivery Point:** 23-25 Kunara Crescent
- **Town:** Portland
- **State:** Victoria
- **Postal Code:** 3305
- **Country:** Australia
  
- **Individual Name:** **Shipping Coordinator**
- **Department name:** Marine Team
- **Role:** For vessel information relating to vessel scheduling, berth allocation, booking all services, fees, permits and general enquiries
- **Hours Of Service:** Monday to Thursday from 0800 to 1645 and from 0800 to 1600 on Fridays
- **Contact Instructions:** na
- **Voice Number:** +61 (0)3 5525 0905
- **Fax Number:** N/A
- **VHF Channel:** N/A
- **E-mail:** [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **Delivery Point:** 23-25 Kunara Crescent
- **Town:** Portland
- **State:** Victoria
- **Postal Code:** 3305
- **Country:** Australia

## Inter Ship Communications

- **VHF Usage:** Inter ship
- **VHF Channel:** 77 or 69
- **Remarks:** N/A
  
- **VHF Usage:** Tugs
- **VHF Channel:** 08 or 12
- **Remarks:** Pilot will advise tug working channel during the Master Pilot Exchange

## Weather and Tidal Information

### Real time weather and tidal information

#### Live Weather

Live tidal information is available on the port website at the bottom of the page <http://pms.portofportland.com.au/shipping.aspx>

#### Radio Weather Services

Marine Radio Victoria (MRV) broadcasts Victorian coastal waters forecasts - including Bass Strait (4 zones) as well as Port Phillip, Western Port and Gippsland Lakes - on VHF channel 67 at 06:48 and 18:48 EST.

MRV broadcasts an initial weather warning on VHF Channel 67 as soon as possible after receipt.

MRV broadcasts current weather warnings at 00:48, 02:48, 04:48, 06:48, 08:48, 10:48, 12:48, 14:48, 16:48, 18:48, 20:48, 22:48 EST on VHF channel 67 following initial broadcast until BOM cancel the warning.

MRV broadcasts notices of cancellation of weather warning as soon as possible after its receipt and at the next scheduled Victorian coastal weather forecast broadcast.

NB: Broadcasts of, and cancellation broadcasts of, weather warnings will be preceded by a SECURITE announcement on VHF channel 16.

#### Online Weather Information

Online meteorological information can be found at the website: <http://www.bom.gov.au/australia/meteye/>

Online marine weather forecasts can be found at the website: <http://www.bom.gov.au/vic/forecasts/westcoast.shtml>

### Local Weather and Tidal Phenomena

#### Phenomena: Wind

- **Details:** South Western Victoria is influenced by the Easterly movements of depressions off the Southern Ocean, and weather changes are frequently experienced.
- **Summer (December to April):** Winds are mainly from the east south east, or south westerly. Gusty northerly winds may develop, and blow for one to two days followed by cold fronts with strong westerly and south westerly winds that may reach gale force, then usually back to the South.
- **Winter (May to September):** Southern Ocean depression generate gales from the west and south west affecting the area for three to four days. Severe gale force winds are frequently experienced in winter and spring.
- **Spring (October to November):** In the spring, strong westerly and south westerly winds prevail at most times.
- **Location:** Portland

**Phenomena: Tide**

- **Details:** Tidal streams effects are negligible.

Datum	Chart Datum (metres)
Highest Astronomical Tide (HAT)	1.38
Mean Higher High Water (MHHW)	1.14
Mean Lower High Water (MLHW)	0.88
Mean Higher Low Water (MHLW)	0.51
Mean Lower Low Water (MLLW)	0.26
Lowest Astronomical Tide (LAT)	-0.30

- **Location:** Portland

**Phenomena: Sea**

- **Details:** Portland Bay is exposed to waves generated in the Southern Ocean with significant wave heights of up to 10.5 metres recorded. Swell is predominantly from the south west with wave heights between 2 and 4 metres. Wave height is greatest in winter. The main breakwaters provide significant shelter to the inner harbour.
- **Location:** Portland

**Phenomena: Long Period Swell (Infragravity Waves)**

- **Details:** Long period swell can affect the port. POPL monitor the forecast for long period swell and will work with vessels to augment mooring configuration to ensure that vessels remain safely moored. In certain circumstances vessels maybe delayed or required to depart the berth due to long period swell. It is critical that vessels crew manage mooring lines and ensure they remain tensioned throughout the port call. The Pilot will assist the master in ensuring the mooring lines are configured correctly for the duration of the port call.
- **Location:** Portland

**Phenomena: Water Density**

- **Details:** Sea water density in approach channel and at berth is 1025 – 1026
- **Location:** Portland

## Reports and Documentation

### Pre Arrival Reports

#### Report Category: **Vessel Nomination**

- **Who:** Agent
- **What:** Vessel Nomination
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** At the time the vessel is nominated for Portland and prior to the Agent entering the vessel call into Port Management System (PMIS).
- **Remarks:** Advise the confirmed vessel nomination to the Port so that the vessel can be lodged in the PMIS database if not visited Portland before, enabling the call to be created as soon as possible.

Preferred message advice to Port as follows:

We have received nomination for "vessel name" to call Portland to "load/discharge" approximately "tonnage MT" of "cargo commodity" for "wharfage customer", arriving on "date Estimated Time of Arrival (ETA)", requires approximately "hours/days" alongside; The vessels "IMO number".

#### Report Category: **Indicative Schedule**

- **Who:** Agent
- **What:** Update of vessels ETA to pilot boarding ground, expected schedule and ETD
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** To be provided prior to 1000 (Portland) daily, where practicable from nomination until vessel berths.
- **Remarks:** Indicative schedules are required by all vessel's agents daily where practicable, up until vessel berths, to ensure the ports berth line-up is accurate to assist all port users in planning vessel calls.

Indicative Schedule Report should include the ETA, ETD, any expected preload inspections, and fumigation requirements, loading/discharge commencement and completion estimates. Any other relevant information on the port call that the port should know about, such as changes to cargo quantities and duration required at berth. For more information follow the link to the [Request for Marine Services](#)

#### Report Category: **Berth Application**

- **Who:** Master via the Agent
- **What:** Application for Berth
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** A minimum of 4 days prior to arrival at the anchorage or pilot boarding ground.
- **Remarks:** For more information follow the links to the [Application for Berth](#) and [Standard Terms and Conditions](#). Current International Ships Security Certificate (ISSC) must be submitted for the vessel once every 12 months with the Application for Berth. A stowage plan or discharge plan shall be provided for all vessels. For vessel loading, discharging or transiting Dangerous Goods, the MO 41 Multi Modal Dangerous Goods form shall be provided.

**Report Category: Crew Health**

- **Who:** Master via the Agent
- **What:** Completed COVID-19 Crew Health Declaration
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** 24 hours prior to Pilot boarding
- **Remarks:** More information follow the links to [Harbour Master Notice 04/2020 COVID-19 Requirements](#) and [COVID-19 Crew Health Declaration](#).

**Report Category: Notification of Deep Draught Arrival**

- **Who:** Master via Agent
- **What:** Deep Draught Application
- **To:** Harbour Master via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** No less than 48 hours prior to arrival
- **Remarks:** Vessels with an arrival draught over 10.5 metres are required to submit the notification and will be subject to the specified conditions. For more information follow the link to the [Deep Draught Vessel Procedures](#).

**Report Category: Anchoring**

- **Who:** Master via the Agent
- **What:** Anchor down time
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** upon anchoring
- **Remarks:** All vessels that anchor in Portland Bay (including the designated anchorages marked on chart), shall advise the time and the designated anchorage the vessel is in. When not in a designated anchorage provide the position.

## In Port Reports

**Report Category: Berthing Report**

- **Who:** Agent
- **What:** Arrival of vessel to Berth
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** As soon as practicable after the vessel berths
- **Remarks:** Report to include anchor aweigh, Pilot on Board (POB), First Line (FLA) and all fast times; Confirm any preload, draft survey and cargo commencement times and provide the ETD.

**Report Category: Progress Report**

- **Who:** Agent
- **What:** Daily update on the progress of cargo operations
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** Daily prior to 1000 local time
- **Remarks:** Report to include, at a minimum daily tonnage of cargo loaded or discharged in the previous 24 hours and the remaining cargo to be loaded or discharged and expected time that cargo operations will be completed and the ETD.

Where a vessel fails a hold inspection the Port of Portland is to be notified as soon as practicable by the vessel agent. The Agent is to advise the plan to clean the holds and the time that this is estimated to take. BVAR inspection report is to be provided on completion of holds.

## Pre Departure Reports

### **Report Category: Notification of Deep Draught Departure**

- **Who:** Master via Agent
- **What:** Deep Draught Application
- **To:** Harbour Master via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** No less than 48 hours prior to departure
- **Remarks:** Vessels with a departure draught greater than or equal to 11 metres are required to submit the notification and will be subject to the specified conditions. For more information follow the link to the [Deep Draught Vessel Procedures](#)

### **Report Category: Final Estimated Time of Departure (ETD) In Port Prior to Departure**

- **Who:** Master via Agent
- **What:** Final ETD
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** Agent is to advise the ETD to book marine services no less than 24 hours prior to departure, via email and telephone confirmation. The request to book marine services shall be advised immediately prior to 1530 on the last business day prior to departure.
- **Remarks:** Indicative ETD is to be provided regularly by the agent from nomination to the arrival of the vessel. The [Request for Marine Services](#) specifies the ETD reporting requirements

### **Report Category: Departure Report**

- **Who:** Agent
- **What:** Final details of vessel call and departure documents.
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** As soon as practicable on the day of departure.
- **Remarks:** Report shall detail the last line time, Statement of Facts (SoF) and relevant cargo documents

### **Report Category: POPL Inwards/ Outwards Cargo Manifest**

- **Who:** Agent
- **What:** POPL Inwards/ Outwards Cargo Manifest
- **To:** Shipping Coordinator via [shipping@portofportland.com.au](mailto:shipping@portofportland.com.au)
- **How:** Email
- **When:** Within 24 hours of vessel departing as per the Terms and Conditions.
- **Remarks:** Report shall include the cargoes port and country of loading/discharge, final cargo tonnage, final drafts, vessel scheduled time to depart and the next destination port/country.

The report shall include departure documents relevant for the vessel call as applicable for the cargo.



All port manifests must advise cargo weights in metric tonnes (MT), the load or discharge port for each commodity and if cargo used the ports weighbridge

- o Livestock – provide number of head as well as MT
- o Log – provide JAS amount as well as MT
- o Wind Tower Components – provide CBM as well as MT
- o Containers – for each, advise if full or empty, size, and container packing number
- o Offshore Supply Vessels - provide the volume (CBM), as well as MT and state all the reasons for the port call on the Offshore Projects Manifest.

Other documentation may be requested as required in accordance with section 8.2 of the Standard Terms and Conditions.

## Documentation Requirements

- Completed and signed Berth Application with ISSC Certificate
- BVAR inspection report on completion of holds
- POPL Inwards/ Outwards Cargo Manifest with supporting documentation as detailed above

## Regulations and Exemptions

### Regulations

Harbour Masters Directions details the local requirements for operating a vessel within the port waters of the port of Portland. The master copy is available on the website: <https://www.portofportland.com.au/port-operations/shipping/harbour-masters-directions/>

The following international conventions, Commonwealth and State Legislation are applicable for vessels calling at the port of Portland.

#### International conventions

- International Convention for the Prevention of Pollution from Ships (MARPOL 73/78)
- International Regulations for Preventing Collision at Sea
- International Convention on Pollution preparedness, response and cooperation (OPRC) 1990
- The International Convention for the Safety of Life at Sea (SOLAS)
- International Maritime Dangerous Goods Code (IMDG Code)
- International Ships and Ports Security Code (ISPS Code)
- International Convention for the Control and Management of Ships' Ballast Water and Sediments

#### Australian (Commonwealth) legislation

- Protection of the Sea (Prevention of Pollution from Ships) Act 1983
- Environment Protection and Biodiversity Act 1999
- AMSA Marine Orders
- Occupational Health & Safety (Maritime Industry) Act 1993
- Protection of the Sea (Civil Liability for Bunker Oil Pollution Damage) Act 2008
- Maritime Transport and Offshore Facilities Security Act 2003 (MTOFSA)
- Navigation Act 2012
- Biosecurity Act 2015
- Biosecurity Amendment (Ballast Water and Other Measures) Act 2017
- Biosecurity (Ballast Water and Sediments) Determination 2017

#### Victorian legislation

- Transport Integration Act 2010
- Port Management Act 1995
- Port Management (Port of Melbourne Safety and Property) Regulation 2010
- Emergency Management Act 1986
- Emergency Management Act 2013
- Marine (Drug, Alcohol and Pollution Control) Act 1988
- Marine Safety Act 2010
- Marine Safety Regulations 2012
- Vessel Operating and Zoning Rules
- Marine (Domestic Commercial Vessel National Law Application) Act 2013
- Pollution of Waters by Oils and Noxious Substances Act 1986 (POWBONS)
- Environment Protection Act 1970
- State Environment Protection Policy (Waters of Victoria)
- State Environment Protection Policy (Ambient Air Quality)
- Dangerous Goods Act 1985
- Wildlife (Marine Mammals) Regulations 2009
- Fisheries Act 1995

- Occupational Health & Safety Act 2004
- Equipment (Public Safety) Act 1994

#### Industry guidelines

- Ship to Ship Transfer Guide (Petroleum) (OCIMF & ICS)
- International Safety Guide for Oil Tankers and Terminals (ISGOTT)

## Exemptions

Exemptions to rules and regulations are not normally given. Vessels may apply for permits in accordance with Harbour Masters Directions.

## Port Safety

### Emergency Coordination Centre

Port Administration Building

### Emergency Response Equipment

- **Equipment type:** Firefighting international ship shore connection
- **Equipment Availability:** Available from Operations team. Acid vessels are supplied with connection on berthing.
  
- **Equipment type:** Oil Spill Response
- **Equipment Availability:** Oil spill response boat, boom, skimmers, pumps, towable storage bladders, and flex dams.
  
- **Equipment type:** Security
- **Equipment Availability:** Security boat available on request.
  
- **Equipment type:** Emergency location markers
- **Equipment Availability:** Port of Portland Markers provide location information to emergency services. When calling emergency services provide the POP marker number relevant to the location. The markers relevant to ships at berth are:
  - Smelter Berth – POP109
  - KSA1 and KSA2 – POP108
  - Berth 5 and Berth 6 – POP105
  - SLP – POP100

### Emergency Procedures

#### **Emergency Type: Fire**

- **Emergency Procedure:** Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System

#### **Emergency Type: Grounding**

- **Emergency Procedure:** Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System

#### **Emergency Type: Collision/ Allision**

- **Emergency Procedure:** Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System

#### **Emergency Type: Personal Injury**

- **Emergency Procedure:** Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System.

#### **Emergency Type: Marine Pollution**

- **Emergency Procedure:** Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System. Contain the oil on deck and stop any further loss to water.

**Emergency Type: Mooring Failure**

- Emergency Procedure: Immediately contact Port of Portland on 03 5525 0900. Take action in accordance with the vessels Safety Management System.

## PORT ENVIRONMENT

### Ballast water disposal

The Department of Agriculture and Water Resources is the lead Australian Government agency responsible for regulating the management and discharge of international ballast water inside Australian seas (the area within 12 nautical miles of the Australian coastal baseline).

The Biosecurity Act 2015 and some other related delegated legislation collectively prescribe how ballast water should be managed within Australian seas.

The document, the [Australian Ballast Water Management Requirements \(Version 7\)](#), which is available from the Department of Agriculture and Water Resources' website, provides guidance on how vessel operators should manage ballast water when operating within Australian seas in order to comply with the Biosecurity Act.

### Exhaust Gas Scrubber Use

Scrubbers may be operated for the cleaning of exhaust gases, to comply with the Sulphur limits of MARPOL Annex VI. The use of both open and closed loop scrubbers in port is allowed. Scrubber sludge is to be disposed of into port reception facilities.

### Sewage

Sewage (treated or untreated) must be retained on board unless disposed of in compliance with AMSA and EPA Victoria requirements. Permissible disposal may include connection to a reticulated sewer system and incorporating a Trade Waste Agreement if required. Prescribed wastes may only be disposed of in accordance with Environment Protection (Industrial Waste Resource) Regulations 2009.

### Waste

Discharge of ship's refuse, rubbish, and other waste matter (solid or liquid) into port waters of the port of Portland or upon any wharf, pier or jetty is prohibited.

Quarantine waste bins can be requested through the vessels agent to the Shipping Coordinator via email to [shipping@portofportland.com](mailto:shipping@portofportland.com). It is preferable that one working days' notice is given to allow for delivery of bins. Each bin is 240 litres in capacity with a minimum delivery of three. Bins will be charged on the number of bins delivered. No refund or discount will be given for unused, delivered bins.

Batteries and medical waste will not be received. Bins shall not be overloaded.

Overloaded bins will be repacked into additional bins as required at the vessels cost.

To receive a garbage receipt the vessel is to provide details of the MARPOL category and volume of waste disposed of. The receipt will be processed on departure of the vessel.

## Underwater Cleaning

In water hull cleaning in Victoria requires approval from the Victorian Environmental Protection Agency (EPA) and the Agriculture Victoria (AV). Vessels wishing to conduct in water hull cleaning require this permission before applying to the Harbour Master.

Evidence of EPA and AV approval are to be submitted with the application to conduct in water hull cleaning. For information on State requirements contact AV by [Marine.pests@agriculture.vic.gov.au](mailto:Marine.pests@agriculture.vic.gov.au). For more information on port of Portland specific requirements refer HMD.

## Above Water Hull Cleaning

Hull maintenance above the load line is allowed with permission of the Harbour Master. HMD section 50.3 details the requirements.

## Services

### Nautical Services

- **Nautical Service Type:** Local Port Service
- **Service Name:** Portland Port Control
- **Service Location:** Port Administration Building
- **Service Area:** Port waters for the port of Portland
- **Service Hours:** Portland Port Control operates from one hour prior to the expected pilot boarding time for the arrival or departure of a vessel that is expected to comply with Portland Port Control requirements until the vessel is berthed or has cleared Port Waters. Portland Port Control does not operate outside of these times.
- **Working Hours:** As above
- **Service Details:**
  - **Nautical Service Type:** Pilotage
  - **Service Name:** Portland of Portland Pilots
  - **Service Area:** Port waters of the port of Portland
  - **Service Hours:** 0600 to 2300 seven days a week. First vessel movement (departure or arrival) will be scheduled for 0600 unless out of hours vessel movements occurred the previous night. Last arrival will be scheduled at 2130 and last departure scheduled at 2300. Movements outside of this will be considered on a case by case basis. For more information refer to the [Requests for Marine Services](#).
    - Notifications as per the requirements detailed in [Request for Marine Services](#)
    - During business hours Monday to Thursday between 0800 and 1645 and 0800 to 1600 on Friday, excluding public holidays, a minimum 2 hours' notice is required
    - Last notification for change 1900
    - For weekends and public holidays notifications to occur at 0900, 1200, 1500 and 1700 with a minimum of 3 hours' notice
    - Pilot launch "Wyuna" orange hull and superstructure with pilot word in black
    - Pilot launch "Tiger" orange hull with white superstructure with pilot word in black
    - Pilot Ladder rigging instructions will be advised by the pilot. In general for arriving vessels the ladder will be required to be rigged on the starboard side and departing vessels on the port side. The ladder is to be rigged between 1.5 metres (for Pilot vessels Tiger) and 2 metres (for Pilot Vessel Wyuna) above the waterlines depending on the pilot vessel used. Two man ropes are required.

As prescribed in Harbour Masters Directions pilot transfer arrangements are to be in accordance with SOLAS Chapter V Regulation 23. IMO Circular MSC.1/Circ.1428 illustrates the required pilot transfer arrangements.

#### **Nautical Service Type:** Towage

- **Service Name:** Port of Portland
- **Service Location:** Portland
- **Service Area:** port waters of the Port of Portland
- **Service Hours:** 0600 to 2300 seven days a week. Notification requirements as per pilots above.



- **Service Details:**
  - Conventional ASD tugs Cape Grant and Cape Nelson with 36 tonnes bollard pull
  - Weighted heaving lines not to be used HMD provides further details
  - Tug lines not to be let go in an uncontrolled manner. HMD provides further details
  - Pilot will advise working channel

**Nautical Service Type: Lines Boat**

- **Service Name:** Port of Portland
- **Service Location:** Portland
- **Service Area:** port waters of the port of Portland
- **Service Hours:** 0600 to 2300 seven days a week. Notification requirements as per pilots above.
- **Service Details:**
  - HMD specifies minimum lines boat requirements
  - Lines boat "Gannet" has a black hull

**Nautical Service Type: Mooring Gang**

- **Service Name:** Port of Portland
- **Service Location:** Portland
- **Service Area:** Berths within the port of Portland
- **Service Hours:** 0600 to 2300 seven days a week. Notification requirements as per pilots above.
- **Service Details:** Mooring gang booked with marine services as detailed above. With prebooking the mooring gang can provide quarantine waste bins, an additional gangway, potable water connection and an international ship shore connection for firefighting. Agent can book this through the Shipping Coordinator.

**Nautical Service Type: Launch Hire**

- **Service Name:** Port of Portland
- **Service Location:** Portland
- **Service Area:** Port waters and Portland Bay anchorage
- **Service Hours:** Service is available subject to shipping movement and weather conditions between 0600 and 2200 daily
- **Service Details:**
  - Two launches are available for the transfer of passengers and small equipment. The vessels are purpose built pilot vessel that have very limited cabin and deck space to carry cargo. Pilot launch Tiger is licensed to carry 6 passengers, this includes 2 crew and 4 passengers. Pilot launch Wyuna is licensed to carry 10 passengers, this includes 2 crew and 8 passengers.
  - Launch services can be booked through the Shipping Coordinator
  - An approved \$175 is required via shipping email no less than one hour prior to the scheduled launch time
  - Standard launch service is assumed to take one hour, a second launch service fee is applicable after the first hour
  - Agent is required to advise vessel to be underway for the launch transfer.
  - If the vessel is not underway and conditions are not suitable, the transfer will be aborted

- For safety, at the discretion of the coxswain, an extra crew member may be engaged to assist for the transfer of heavy/oversized items – at additional cost.

## Vessel Services

### **Vessel Service Type: Potable Water**

- **Service Name:** Wannan Water
- **Service Location:** Portland
- **Service Area:** Berths within the port of Portland
- **Service Hours:**
- **Service Details:** Mooring Gang will provide the water stand and supply hose. The hose is connected to the water main via a non return valve. Vessel will be charged a connection fee and per kilolitre uses based on POPL metre.

### **Vessel Service Type: Crew Welfare**

- **Service Name:** Mission to Seafarers
- **Service Location:** Portland
- **Service Area:**
- **Service Hours:**
- **Service Details:** contact centre via +61 3 5523 1244 or [website](#). Centre is not open due to COVID-19 restrictions.

### **Vessel Service Type: Bunkers / Provisions / Fumigation / Lubrication oil / Waste / Repairs / Compass corrections / Medical care / etc.**

- **Service Name:** N/A
- **Service Location Description:**
- **Service Area Description:**
- **Service Hours:**
- **Service Details:**
  - For details on the available services contact your agent.