

Masters of vessels berthed at the Port of Portland must comply with the following Port Safety Regulations:

Communications:

- In case of emergency, cargo operations must be ceased immediately and the Harbour Master's Office notified by (i) VHF Ch. 12 (business hours); or (ii) telephone on (03) 5525 0999 or 0439 209 120.
- All vessels to have a copy of their fire/safety plan readily available at the ship's gangway in case of an emergency on board requiring shore assistance.

Deck and Gangway Watch:

- Any line breakages are immediately to be reported to the Harbour Master via the ships' agent.
- The vessel is to be securely moored at all times with all lines tight.
- Rat guards are to be rigged on all mooring lines.
- The gangway is to be rigged in compliance with current AMSA regulations, complete with safety net and adequate lighting.

Personnel Safety:

- Ship's personnel to follow all Port safety signage and security conditions whilst within the Port.
- Ship's personnel are not permitted to walk in the port area. A bus service is provided from 1000 to 2200 daily to transport personnel between the vessel/Mission to Seafarers centre and outside the port area – the agent will provide further details.
- When working on the wharf, ship's crew must wear safety helmets and high visibility garments.

Security:

- An appropriate deck and gangway watch is to be maintained during the vessel's stay in port.
- In accordance with the Port's Maritime Security Plan (MSP), random security checks may take place and all crew going ashore must carry proper identification documents.
- No unauthorised personnel are allowed on board. ALL visitors must gain prior authorisation, through the ship's agent, from the Port office.

Cargo Operation:

- All cargo gear used is to be compliant with current AMSA regulations and relevant safety standards.

Permits:

- Water ballast discharge to be in accordance with AQIS and Victorian EPA guidelines.
- No Hot Work is to be performed anywhere on the vessel outside of the ship's approved and dedicated hot work area (i.e. engine room workshop), without a written permit issued by the Harbour Master's office.
- Littering in the Port area is prohibited. Quarantine waste is to be either retained on board or landed ashore (arranged by ship's agent) in accordance with Department of Agriculture requirements.
- Approval from the Harbour Master's Office is to be obtained for (i) lowering the ship's lifeboat; (ii) shifting from the original berthed position; (iii) immobilising the main engine(s); and (iv) bunkering.
- The overboard discharge of hold or bilge washings is prohibited within port limits.
- Fishing is prohibited from the wharf and the vessel whilst berthed at all times.

Pilot Embarkation and Disembarkation:

- Pilot ladders are to be in good condition and properly rigged.
- Pilot may refuse to board if the ladder is found to be defective or not rigged properly.
- For embarkation, the pilot ladder is to be rigged on the starboard side.
- For disembarkation, the pilot ladder is to be rigged on the port side while the vessel is alongside preparing to depart.
- Pilot ladder must be prepared 1.5 metres above water, with 2 man-ropes and a heaving line.
- The pilot boarding deck area is to be kept clean, prior to vessel's arrival and departure.
- Any amendment to this or particular requirement will be notified through the ship's agent.